

Minutes of a meeting of the Licensing and Gambling Acts Committee on Wednesday 27 May 2026

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Committee members present:

Councillor Bala	Councillor Dhall
Councillor Jupp	Councillor Lancaster
Councillor Lygo	Councillor Miles
Councillor Ottino	Councillor Taylor
Councillor Turkson Wood	Councillor Yeatman

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer
Jonathan Malton, Committee and Member Services Manager

Apologies:

Councillor(s) Azad, Clarkson, Muddiman, Qayyum and Robinson sent apologies.

1. Election of Chair for Council Year 2026-2027

Councillor Ottino proposed, and Councillor Bala seconded the nomination of Councillor Miles to be elected as Chair of the Committee for 2026/27.

There were no further nominations.

The Licensing and Gambling Acts Committee resolved that Councillor Miles be elected as the Chair for 2026/27.

2. Election of Vice-Chair for Council Year 2026-2027

Councillor Ottino proposed, and Councillor Jupp seconded the nomination of Councillor Taylor to be elected as Vice-Chair of the Committee for 2026/27.

There were no further nominations.

The Licensing and Gambling Acts Committee resolved that Councillor Taylor be elected as the Vice-Chair for 2026/27.

3. Declarations of interest

None.

Councillor Ottino reminded the Committee and officers that the meeting had fallen on the date of Eid as reasoning for the apologies of some Members. It was suggested this be avoided in future.

4. Minutes of the previous meeting

The Committee **approved** the minutes of the meeting held on 9 February 2026 as a true and accurate record.

5. Addresses by members of the public

None.

6. Councillor addresses on any item for discussion

None.

7. Appointment of Licensing and Gambling Acts Casework Sub-Committees

The Committee and Member Services Manager introduced the report and provided a summary.

Councillor Dhall queried whether alternative dates for Street Trading training would be offered. The Committee and Member Services Manager explained that the session mentioned by the Councillor was part of the requirements for the General Purposes Licensing Committee, but this would be reviewed following the completion of the first session and once attendance rates are recorded. It was emphasised that the scheduling of training must consider the requirement of councillors and officer availability.

The Chair, Councillor Bala, Councillor Lygo, and Councillor Turkson Wood discussed the scheduling of training.

Councillor Jupp asked whether there is a requirement for political proportionality across Licensing and Gambling Act Sub-Committees, to which the Committee and Member Services Manager confirmed that there is not due to the legislation it falls under. It was explained that this differs to the General Purposes Licensing Sub-Committees.

There were no further questions.

On being proposed by the Chair and seconded by Councillor Lygo, the recommendations were put to a vote. The recommendations were unanimously agreed.

The Licensing and Gambling Acts Committee resolved to:

1. **Appoint** as many Licensing and Gambling Acts Casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee.
2. **Note** the Sub-Committees' powers and duties for alcohol, entertainment and late-night refreshment licenses and gambling licences as set out in Appendix 1 to this report.
3. **Agree** the dates on which the Sub-Committees will meet if required.

8. Dates of future meetings

The Committee noted the date of the next meeting.

The meeting started at 6.00 pm and ended at 6.12 pm

Chair
2026

Date: Monday 21 September

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.